

Present: Chairman Mark W. Lynch, Selectman A. Raymond Randall, Jr., and Selectman Jeffrey D. Jones.

Also Present: Town Administrator Brendhan Zubricki, Selectmen's Assistant Pamela J. Witham.

Chairman Lynch called the meeting to order at 7:00 p.m. in the T.O.H.P. Burnham Public Library and announced that the Board would hear Public Comment. No one had any comments to offer.

Kim Reed representing the Junior Hornets appeared before the Board to request permission to refurbish the concession stand at the Field of Dreams based on guidelines her group has received from the Board of Health Administrator. She was joined by fellow members Peter Quine (the new Chairman of the Essex Shipbuilders Athletic Association), Mark Needham, Lloyd Waites, and Bill Braden. The Junior Hornets have 5 home games scheduled this Fall and would like to use the concession stand to serve soft drinks, hot dogs and pizza. They will bring in hot water. The Board of Health has asked that the ceiling tiles and broken windows be replaced. The stand must be clean and free of all insects and rodents. The Board of Health will issue a food license on a case by case basis. A motion was made, seconded, and unanimously Voted to accept the Junior Hornets offer to repair and clean the concession stand and to use it during home games contingent upon approval by the Board of Health. The teams using the Field of Dreams will need to have two porta-potties available at the field until the end of October. Currently there is only one at the field and two at the upper Grove. The Selectmen agreed to investigate the possibility of removing one from the upper Grove and placing it at the field. The group thanked the Selectmen and left the meeting.

Brendhan Zubricki presented his Town Administrator's Report for the period covering August 8th through August 17th, regarding the following items:

Request for Determination of Applicability Regarding Channel Clearing: Mr. Zubricki reported that the Conservation Commission had reviewed the RDA, but had postponed approving it. The Commission liked the idea of clearing the Alewife Brook of debris. However, they expressed concern over who would organize and manage an annual maintenance program that was mentioned in a support letter from the Division of Marine Fisheries. Mr. Zubricki volunteered to take responsibility for managing the annual program as part of the beaver task force that has been formed. It is hoped that the work can be performed by Chebacco Lake Association volunteers or prisoners. A motion was made, seconded, and unanimously Voted to authorize Mr. Zubricki to coordinate the annual maintenance program and to meet with the Conservation Commission and address their concerns.

Additional Time Extension for Senior Center Project Closeout: Mr. Zubricki reported that the Grant Administrative Consultant for the Senior Center is advising the contractor to provide a time extension of the contract which will keep it in force while the punch list items are completed. No money will be paid to the contractor until all items are completed to everyone's satisfaction. A motion was made, seconded, and unanimously Voted to approve and sign the time extension. Mr. Zubricki said that the Department of Public Works will stripe the parking spaces behind the Senior Center once the seniors have decided how they would like the area configured. Selectman Randall asked about the two downspouts that drain into the driveway. Mr. Zubricki suggested attaching some flat hose to the end of the spouts to direct the water in the desired direction. It was noted that the gutters do not have screens and will require annual cleaning.

In other business, a motion was made, seconded, and unanimously Voted to approve a bill from J.M. Harvey Mobile Glass in the amount of \$77.75 for repair of a library window and screen be paid from the Luther Burnham Fund.

A motion was made, seconded, and unanimously Voted to sign the weekly warrant in the amount of \$175,738.72.

A motion was made, seconded, and unanimously Voted to Approve and sign the minutes of the August 8th, 2007 Selectmen's regular meeting and Executive Session.

A motion was made, seconded, and unanimously Voted to approve the use of Centennial Grove for a company party on Sunday, September 2nd, 2007 from 10:00 a.m. to 4:00 p.m. by Viga Italian Eatery.

The Selectmen reviewed an invitation to the official opening ceremony of the National Oceanic and Atmospheric Administration's 200th celebration event in Gloucester on Saturday, September 22nd, 2007 at 10:00 a.m.

A motion was made, seconded, and unanimously Voted to approve the following licenses:

One-Day Entertainment License

- Viga Italian Eatery for use on Sunday, September 2nd, 2007 between the hours of 10:00 a.m. and 4:00 p.m. within the confines of Centennial Grove.
- Essex Historical Society and Shipbuilding Museum for use on Saturday, September 15th, 2007, between the hours of 10:00 a.m. and 5:00 p.m. within the confines of the Essex Historical Society and Shipbuilding Museum at 66 Main Street.
- Essex Historical Society and Shipbuilding Museum for use on Friday, September 14th, 2007, between the hours of 6:00 p.m. and 10:00 p.m. within the confines of the Essex River Basin on board the MAINE, the MASCONOMO and the L.H. STORY.

One-Day Wine and Malt License

- Viga Italian Eatery for use on Sunday, September 2nd, 2007 between the hours of 10:00 a.m. and 4:00 p.m. within the confines of Centennial Grove.
- Lawrence D. Woodman, Woodman's Inc. for use on Tuesday, August 21st, 2007, between the hours of 12:00 noon and 10:00 p.m. within the confines of 125 Main Street.
- Essex Historical Society and Shipbuilding Museum for use on Friday, September 14th, 2007, between the hours of 6:00 p.m. and 8:30 p.m. within the confines of the Essex River Basin on board the MAINE, the MASCONOMO and the L.H. STORY.

The Selectmen were reminded of the following events:

- * The Music Festival will be held on Saturday, August 25th, 2007 from noon to 7:30 p.m. at Centennial Grove.
- * The Playing Fields Committee will meet at the Senior Center on Wednesday, August 29th, 2007 at 7:30 p.m.
- * A Teamsters Collective Bargaining session is scheduled for Tuesday, September 4th, 2007 at 7:30 a.m. at the Senior Center.
- * The next Board of Selectmen's meeting will be at the Senior Center on Wednesday, September 5th, 2007 @ 7:00 p.m.
- * The Clam Fest will be held on Saturday, October 20th, 2007.
- * A Chapter 40b Workshop will be held on Monday, October 22nd, 2007 in the Senior Center @ 7:00 p.m.

The Senior Center is starting to be used and the first meeting of the new Senior Center Committee is scheduled for Tuesday, August 21, 2007 at 10:00 a.m. Selectman Randall and Mr. Zubricki will be attending the meeting.

Mr. Zubricki will also be attending a seminar tomorrow sponsored by Constellation New Energy explaining the pros and cons of different energy programs.

The Selectmen asked Mr. Zubricki to ask Police Chief Peter Silva to respond to an email from a person who had gotten a parking ticket while visiting Farnham's restaurant with his family.

Mr. Zubricki said that chair people from surrounding areas (Wenham, Hamilton, Ipswich, Rowley, and Newburyport) have been meeting once a month to discuss common issues.

Wenham has been working with by-law expert Mark Bobrowski who will be speaking at an upcoming meeting. Bill Bauer from Hamilton will be presenting a program on Chapter 40 b. Another program will discuss revenue sources such as a meals tax that could generate as much as \$200,000 for the Town. The Selectmen asked Mr. Zubricki to solicit a proposal from Mark Bobrowski regarding a by-law review for the Town of Essex.

Members of the Finance Committee (Chairman Jeff Soulard, Gordon Martin, Ed Lafferty, Dave Burbridge, and Jim Horrocks) arrived to recommend the appointment of Mark W. McKenna to the Finance Committee. A motion was made, seconded, and unanimously Voted to approve the appointment of Mark W. McKenna to the Finance Committee.

Members of the Board of Health (Chairman Kelly Hurlburt, Lynne Marchetti, and BOH Administrator Elaine Wozny) arrived to meet jointly with the Finance Committee and the Board of Selectmen to discuss the creation of a new Public Health Nurse position. Board of Health members spoke about the advantages of having a part-time nurse available for about 5 hours every week to help with planning for medical emergencies, as well as helping with flu and blood pressure clinics and assisting Town seniors with health problems or concerns. Presently, the Board of Health contracts with the Visiting Nurse Association for some of these services. There has been a trend in surrounding towns to replace the VNA with part-time nurses. The new position could be funded, in part, by reimbursements from Medicare for flu clinics, eliminating the cost of the VNA contract, and grant money. It is anticipated that \$5,000 to \$6,000 would still have to be found to pay for the remainder of the cost. It was agreed by the Selectmen and the Finance Committee, depending on whether or not there is \$5,000 in free cash available this Fall, to put on article on the warrant for a Special Town Meeting advocating a part-time public health nurse on a trial basis for the remainder of FY07. Mr. Zubricki explained the process involved and approvals needed to create a new position. Mr. Zubricki was asked to talk to the Personnel Board about amending the Town's wage and salary scale and approving the public health nurse job description.

Members of the Finance Committee and the Board of Health left the meeting.

Police Chief Peter G. Silva came before the Selectmen to discuss the selection process that consisted of several parts used to evaluate and choose a candidate for the position of Sergeant left open when Calvin Grimes retired last Spring. The Chief had solicited the advice of other police chiefs in the area and had hired a firm to help. He wanted the selection process to be fair in every way and unbiased. Initially there were four candidates, but two dropped out early on in the process. The Chief has now completed the final interview with each remaining candidate. He is exceptionally pleased with the process utilized, and in retrospect, would not have done anything differently. Both candidates had done extremely well and it was acknowledged that the Town is lucky to have these officers in the department. Chief Silva said that based on the outcome of the testing, job history, and experience he has chosen to recommend Inspector Paul Francis be appointed to Sergeant. After some discussion regarding the various parts of the testing

process, a motion was made, seconded, and unanimously Voted to appoint Inspector Paul Francis to the position of Sergeant.

There being no other business before the Board, a motion was made, seconded, and unanimously Voted to adjourn the meeting at 9:25 p.m.

Prepared by: _____
Pamela J. Witham

Attested by: _____
A. Raymond Randall, Jr.